



Regular Meeting

Members Present: David Caccamise, Sylvester Cleary, Amy Drozdziel, Michael LoManto, Stacey Mierzwa, Carol Woodward Excused: Bruce Ellis

Administration: Renee Garrett, Lindsay Marcinelli, Meaghan Matuszak

District Clerk: June Prince

Other: Bonnie Gajewski, Michael Gajewski; Sarah LoManto, Barb Waterman, Dale Waterman, Jason Waterman, Neil Waterman; John Robertson, Denise Veloski, Rebecca Cuthbert - Observer

1. Call to Order

President Carol Woodward opened the meeting in the high school library at 5:00 pm.

2. Pledge to the Flag

3. Presentations

Mr. Gajewski and the Board congratulated Dale Waterman on his retirement and thanked him for his years of service to the District.

Retiree Honored

Denise Veloski, CPA from R. A. Mercer presented the 2015-16 external audit report

2015-16 External Audit Presented

4. Approval of Agenda

David Caccamise made the motion, seconded by Stacey Mierzwa to approve the agenda.

Agenda Approved

All voted yes.

5. Public Comment (Please limit comments to five minutes per person)

None

6. Supervisory Reports

Supervisory Reports

Lindsay Marcinelli reported that members of the American Legion taught flag etiquette to the 6th graders and that those classes are now responsible for raising and lowering the flag daily. She also provided information regarding the beginning of our 11th year of the tutoring program with SUNY Fredonia and the anticipated parking arrangements for Open House on Thursday.



John Robertson gave updates on the near completion of the Capital Project, the elementary fire alarm upgrades, and the lead testing that is being required by New York State. He also indicated that the recent Community Service Day at the high school was successful.

Written reports were received from the HS Principal, Athletic, Cafeteria, Technology, and Transportation Departments.

7. Board Reports

Board Reports

A. President

Carol Woodward shared the following Board Tips for Success that were presented at the recent NYSSBA Board Officers Training: Hold one another accountable, be loyal and respectful to the team members, periodically recognize each other's strengths and contributions to good decision-making, conduct a meaningful annual evaluation of Board/Superintendent relationships and achievements, make recognition a key component of all operations, foster collaborations.

Mrs. Woodward stated that we are ordering the new school law handbook for Board members to borrow and that it will be available in the District Office.

The following activity dates were given: Board of Education pictures – November 3rd at 4:30 pm (prior to next BOE meeting), BOCES LoGuidice Open House – October 12 at 5pm, CCSBA Meeting with Dr. Rick Timbs,- October 20 at Cassadaga Valley Central School at 6 pm, and the Youth Recreation Halloween parade - October 29 at 5:30 pm.

In honor of Board recognition month, Mrs. Woodward presented each Board member with appreciation gifts.

B. Committees

Sylvester Cleary informed the Board of several subjects that are being addressed through NYSSBA. He also reported that he had been traveling to districts as the CCSBA president to present the 4 part plan to engage parents and taxpayers in their schools. In addition, he attended the Commissioner's Roundtable where discussions took place regarding the use of "ourselves as resources" for identifying health and safety concerns.

Stacey Mierzwa reported that the Staff Recognition Committee is working on creative methods, at the Open Houses and other activities, as ways to increase the availability of Board members to the public. The next meeting is tonight.

Michael LoManto reported that the next Audit Committee meeting is October 24.

Sylvester Cleary reported that the Evaluation Committee worked with the District Treasurer to create her evaluation tool.



David Caccamise reported that Negotiations with the SEIU are progressing.

Amy Drozdziel reported that the Policy Committee is currently on hold.

Amy Drozdziel reported that the Food Service Committee met with several staff members from the cafeteria. Committee goals, successes and barriers were discussed. The next meeting will be October 19th.

C. Superintendent

Renee Garrett reported on the money available through the Community Schools and possible ways to use it. In addition, she received approval from Senator Cathy Young to change the use of her bullet aid to repair the front steps at the High School, since we were able to use our Capital Project to cover the fire alarm system. Mrs. Garrett also announced that the Technology class is in the process of building the trophy case on the 2nd floor that was designed in the CAD class last year.

8. Discussion Items

None

9. Old Business

None

10. New Business Consent Agenda

Sylvester Cleary made the motion, seconded by Michael LoManto, upon recommendation of the Superintendent to approve agenda items 10A-D:

A. Meeting Minutes

- 1) Approve the Board of Education Regular Meeting Minutes of September 8, 2016.

September Minutes Approved

B. Financial Items

- 1) Approve Warrant Summary Report and Claims Auditor Report – September 2016
- 2) Accept the external audit report for 2015-16 as submitted by R.A. Mercer and Co. P.C.
- 3) Approve Purchases

Warrant Summary & Claims Auditor Report Sept, 2016 Approved
--

External Audit 2015-16 by R.A. Mercer Approved
--

Purchases Approved

Stohl Environmental Lead Testing in Elem \$3,960.00



C. Personnel

- 1) Appoint Crystal Irwin as a 10 month Food Service Helper for 2.5 hours per day at an hourly rate of \$12.18 effective October 7, 2016. The probationary period will be for a period of six (6) months beginning September 29, 2016, the date Ms. Irwin began substituting in the same position without a break in service, through March 28, 2016.

C. Irwin Appointed as
10 Month Food Service
Helper Effective
9/29/2016

- 2) Appoint Meaghan Matuszak, having met the requirements, as a permanent full-time School Business Executive, effective October 7, 2016. There will be no additional probationary period.

M. Matuszak
Appointed Permanent
School Business
Executive Effective
10/7/2016

- 3) Approve Jeffrey McNamara, who has successfully completed his 6 month probationary period, to a permanent cleaner position effective September 28, 2016.

J. McNamara
Appointed Permanent
Cleaner Effective
9/28/2016

- 4) Approve the Superintendent entering into a contract with Sara Trombley, Account Clerk, effective September 12, 2016 through June 30, 2017.

S. Trombley, Account
Clerk Contract
Approved 9/12/2016-
6/30/2017

- 5) Approve the following change of hours for Transportation Department personnel effective September 13, 2016:

Transportation Hours
Approved

James LoManto 5.25 hours
Mary Gunther 4.25 hours

- 6) Approve the following payments of Graduate Hours:

Graduate Hours
Approved

Simone Klubek for 7 blocks of 3 (10 total)

- 7) Approve Jack Frost as a Bowling Coach for the 2016-17 year.

Coach Approved 2016-
17

- 8) Approve the following substitutes

Kate Pinkowski – floater monitor aide
Megan Congdon – floater monitor aide
Amy Rebmann – floater monitor aide, food service helper
Jennifer Tampio – bus driver pending successful completion of all requirements

Substitutes Approved
K. Pinkowski, M.
Congdon, A. Rebmann,
J. Tampio

- 9) Remove the following names from the substitute list:

Substitute Names
Removed

Maureen Arrigo
Benjamin Bengert
James Burdick
Amy Johnson



Aimee Lindner
Laura Stonefoot
Alexander Underwood

10) Approve the following volunteers:

Musical Volunteers
Approved

Musical: Rebecca English, Heidi Forbes, Cathy Kaicher, Sarah Pleva

D. Other

1) Approve IEP Recommendations #1320, 9117, 8775, 8774, 4231, 4388, 6502, 7025, 4291, 1371, 6226, 6509, 7095, 1340, 1556, 4320, 6560, 6561, 1257, 6426.

IEP Recommendations
Approved

2) Approve the 2016-17 Safety Plan effective October 1, 2016.

2016-17 Safety Plan
Approved Effective
10/1/2016

3) Approve the Superintendent entering into an agreement with Children's Educational Services for Physical Therapy in the District for the 2016-17 school year. The amount will be \$6,825.00

Children's Educational
Services PT Contract
2016-17 Approved

4) Approve the Superintendent entering into an agreement with Children's Educational Services for Occupational Therapy at the GA Home for the 2016-17 school year. The amount will be 4,387.50.

Children's Educational
Services OT Contract
2016-17 Approved

5) Approve the Superintendent entering into a contract with Rocket Monitoring Services LLC for annual maintenance and monitoring of AdvanTex Treatment system. The term of the agreement is October 1, 2016 – September 30, 2017. The contract amount will be \$5,000.00.

Rocket Monitoring
Services LLC Contract
October 1, 2016 –
September 30, 2017
Approved

6) Approve the Superintendent entering into an agreement with Young and Wright Architectural for the 2014 Planned Facilities Reconstruction Project in the amount of \$32,260.00 plus normal reimbursable expenses.

Young and Wright
Agreement for 2014
Planned Facilities
Reconstruction Project
Approved

7) Approve the Superintendent entering into a contact with Simplex Grinnell for fire alarm gold service. The term of the agreement is October 1, 2016 – September 30, 2017. The contract amount will be \$3,450.00

Simplex Grinnell
Contract Approved
October 1, 2016 –
September 30, 2017

8) Establish 8 in-district runs and 10 out of district runs for the 2016-17 school year.

Bus Runs Approved
2016-17

9) Surplus the following textbooks:

Surplus Items

21 United State Adventures In Time and Place Student Edition
1 United States Adventures In Time and Place Teacher Manual
25 Free Enterprise Today
21 American Government



All voted yes.

11. Additional Personnel Item

Michael LoManto made the motion, seconded by David Caccamise, upon recommendation of the Superintendent, to approve Matthew Ellis as a substitute bus driver.

Substitute Approved M. Ellis

All voted yes.

12. Proposed Executive Session

Amy Drozdziel made the motion, seconded by Stacey Mierzwa, to enter into Executive Session to discuss collective negotiations pursuant to Article 14 of the Civil Service Law at 6:10 pm.

All voted yes.

Michael LoManto left at 6:10 pm for Executive Session and returned at 7:06 pm. School attorneys and Meaghan Matuszak were present at the Executive Session.

David Caccamise made the motion, seconded by Sylvester Cleary, to return the regular session at 7:06 pm.

13. Adjournment

Amy Drozdziel made the motion, seconded by Sylvester Cleary to adjourn the meeting at 7:06 pm.

All voted yes.

14. Correspondence/Information

CCSBA Meeting October 20
Capital Project letters to Andy Goodell & Catharine Young
CCSBA Audit Report

June Prince
District Clerk